

Montgomery County Public Schools
750 Imperial Street
Christiansburg, VA 24073
Telephone: (540) 382-5100 FAX: (540) 381-6127

August 15, 2018



Parent Notification Letter
Right to Request Information on Teacher Qualifications
As Required Under the *Elementary and Secondary Education Act of 1965, as amended*

Dear Parent(s) or Guardian(s):

On December 10, 2015, the *Every Student Succeeds Act* (ESSA) was signed into law. Section 1111(h)(6)(A) states that as a parent of a student in a Title I school, receiving Title I funds, has the right to know the professional qualifications of the classroom teachers instructing your child. Federal law requires the school division to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact your child's school principal.
Sincerely,

Emily M. Altizer

Administrator of Literacy Programs